



Coperion  
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Dear Valued Customer and Business Partner,

As previously communicated, having joined Coperion in September 2023, as of August 1, 2024 our business formerly known as Schenck Process LLC is now Coperion Process Solutions LLC.



**What you do NOT need to worry about:**

- We are not a new company. Only our name is changing.
- There is no need to amend existing contracts.
- Our Federal tax ID (48-0760430), banking information and DUNS numbers remain the same.

**What you DO need to change or action:**

- From August 1st, 2024, purchase orders previously sent to the former Schenck Process LLC, should now be sent to **Coperion Process Solutions LLC**, please. These names should be updated on your system to allow for seamless order processing.
- Purchase orders previously sent to [pac\\_ams@schenckprocess.com](mailto:pac_ams@schenckprocess.com) should now be sent to [pac\\_ams@coperion.com](mailto:pac_ams@coperion.com)
- Please update your payment remittance advice email to [a.receivable@coperion.com](mailto:a.receivable@coperion.com)
- If your business is entitled to tax-exempt purchases, please ensure you email the certificate to [c.salestax@coperion.com](mailto:c.salestax@coperion.com). This must be submitted ahead of your next future order, please.
- With this correspondence, please find attached an updated Form W-9, and related guide. If this attachment is not retrievable, please email [a.receivable@coperion.com](mailto:a.receivable@coperion.com) and an updated Form W-9 will be sent.
- You are welcome to confirm this information directly with us, but kindly note that we cannot field requests to have forms completed for this name update. We ask that you use this letter and attachments as your support to make the needed updates in your system.

Please email Ashlee Kent ([ashlee.kent@hillenbrand.com](mailto:ashlee.kent@hillenbrand.com)) with any other questions.

We thank you for your continued business and valued partnership.

Best regards,  
Matt Craig  
General Manager  
Coperion Process Solutions LLC